



Core Priorities:
 Risk Management and Self Neglect
 Mental Health
 Engagement and Participation
 Quality assurance
 Learning and Development Strategy
 SAB management arrangements

PLYMOUTH SAFEGUARDING ADULTS BOARD
FULL BOARD MEETING
Thursday 5 October 2017
10am to 1pm
WINDSOR HOUSE, TAVISTOCK ROAD,
PLYMOUTH, PL6 5UF
MINUTES

Present:

Andrew Bickley	Independent Chair	
Cllr Lynda Bowyer	Portfolio Holder for Health and Adult Social Care	Plymouth City Council
Matt Garrett,	Head of Community Connections,	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Julian Moulard	Adult Safeguarding	Plymouth City Council
Craig Downham	Superintendent	Devon & Cornwall Constabulary
Jonathan Nason	Head of Plymouth, Cornwall & IoS Local Delivery Unit	National Probation Service
Gary Walbridge	General Manager	Plymouth City Council
Liz Cox	Representing the Director of Professional Practice, Quality and Safety	Livewell Southwest
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Jon Mcleavy		Independent
Wendy Rowden	Representing the Criminal Justice, Commissioning and Partnerships Manager	Office of the Police and Crime Commissioner
Jon Cox	Housing Services Manager	Sovereign Housing
Alison O'Neill	Representing the Director of Nursing,	PHNT

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Megan Cleaves	Safeguarding Administrator	Plymouth City Council
Also in attendance:		
Sally Matravers and Simon Polak attended for item 6 on the agenda		
<p>1. Welcome/Apologies</p> <ul style="list-style-type: none"> Andy Bickley welcomed everyone to the meeting <p>Apologies from:</p> <ul style="list-style-type: none"> Carole Burgoyne, Director for People, PCC Chris Rogers, Named Professional Safeguarding Paramedic, SWAST Bel Davies, Inspection Manager, CQC Craig McArdle, Assistant Director, PCC Joanna Robison, Criminal Justice, Commissioning and Partnerships Manager, Office of the Police and Crime Commissioner Greg Dix, Director of Nursing, PHNT. Lorna Collingwood-Burke, Chief Nursing Officer, New Devon CCG. Sandy Magee, Children’s Services, Plymouth City Council Nick Rudling, Deputy Safeguarding Lead, NHS England. Gary Wallace, Public Health, PCC Geoff Baines, Director of Professional Practice, Quality and Safety, Livewell Anne Proctor, DDC CRC <p>Declarations of Interest.</p> <ul style="list-style-type: none"> AB declared an interest in SCR V as he had prior involvement in his previous role. He also declared professional association with the SAR for RM. CD declared an interest with the SCR V as he had previously been involved with the case. SB informed the meeting that she now attends Torbay SAB. 		
<p>2. Minutes and matters arising</p> <ul style="list-style-type: none"> Minutes of the previous meeting were agreed. <p>Matters Arising</p> <ul style="list-style-type: none"> All actions from previous meeting are completed. AB has spoken to Steve Parker regarding the ViST. The Police are looking at the broad themes and plan to look a sample of live cases tracking them through the process. 		
<p>3. Chair’s Update</p> <ul style="list-style-type: none"> JM was nominated for a Local Authority Star Award for his work for the Board. The South West Regional Chairs met in Taunton on 14 September 2017. Items discussed included the thematic review by Michael Preston-Shoot of SCR/SARs from 2013 to July 2017 this will also be part of the ADDASS event on 22.11.17 at Taunton. Discussion also took place regarding the pathway for Domestic Homicide review and the different methods used by Local 		

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<p>Authorities to publish reviews.</p> <ul style="list-style-type: none"> The Peninsula Chairs met 19 September 2017. They had a presentation from David Poole regarding the Truth Project and work being led by Professor Jay. For further information please go to the website. https://www.iicsa.org.uk/. Also discussed was information and sharing protocol which will need to be updated due to the new data protection act. 	
<p>4. Budget Setting Principles</p> <ul style="list-style-type: none"> Historically the Board budget has been funded as follows 67% from the Local Authority 24% from NEW Devon CCG 9% from IPCC The budget for this year has been agreed. Discussion regarding contributions took place. All agencies contribute to the Children’s Board budget. Probation has taken a national view not to contribute to SABs. AB, JET and JM to meet next week to scope a task and finish group to include reviewing the cost base of staff, cost of training and develop a clear policy regarding the budget. 	<p>AB, JET and JM</p>
<p>5. Sub Group Updates</p> <p>SAR Sub Group</p> <p>SCR V</p> <ul style="list-style-type: none"> Agencies are providing assurance regarding the recommendations for the SCR report regarding V. Jon Cox has been working with housing colleagues on the recommendation from the report. <p>SAR RM</p> <ul style="list-style-type: none"> Version 3 of the report has been sent out there were no fundamental changes and it is envisaged that this will be the final version. The family have provided a written response to the report which has been shared with the SAB Executive Group and Livewell. A copy of the response will be sent to Board members. It has been suggested that a copy of the response will be included in the appendices of the report. Legal advice and impact assessment has been completed by Linda Torney a copy will be sent to Board members. The family would like RM name to be use in full within the report. The family have advised that they will be speaking to the media on publication of the report. ITV West Country has recently contacted the PCC Comms Lead regarding the SAR who issued a holding media statement. There is a Comms leads meeting planned for this afternoon where they will be looking at the media statements. Carole Burgoyne will respond to the media on behalf of the SAB. <p>ATLAS</p> <ul style="list-style-type: none"> Report regarding Atlas is in the pack. Devon SAB have commissioned a SAR. JM and SB will be attending the panel meetings. 	

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<p>6. LeDeR Presentation</p> <ul style="list-style-type: none"> • Sally Matravers, Deputy Director of Nursing, NHS England SW and Simon Polak, Deputy Chief Nursing Officer, NEW Devon CCG gave a presentation regarding the Learning Mortality Review (LeDeR) programme for Devon. A report dated 5.10.17 is included in the pack. • The programme is in its early stages for Devon. There will be a Local Steering Group and this is due to meet for the first time in October. Its responsibilities will include implementing the programme, receiving updates from reviewers, monitor action plans and taking appropriate action from information received. • For further information please contact South Devon & Torbay (CCG area) LAC – Lorraine Webber, Deputy Director of Quality Assurance & Improvement (Lead Nurse), Tel: 07769 324515 or email lwebber@nhs.net NEW Devon (CCG area) LAC – Simon Polak, Deputy Chief Nurse, Tel: 07896 198812 or email simon.polak@nhs.net • Updates will be provided for future meetings. 	
<p>7. Quality and Performance sub group update</p> <ul style="list-style-type: none"> • The core group met for the first time this week. Actions which were agreed at the June PSAB group Executive meeting are on track. The group will be looking at multi-agency case audits. Further updates will follow. 	
<p>8. National Regional Updates</p> <ul style="list-style-type: none"> • n/a <p>Safeguarding Managers Report</p> <ul style="list-style-type: none"> • Could any comments regarding the report be sent to AdultSafeguarding@plymouth.gov.uk 	
<p>9. AOB</p> <ul style="list-style-type: none"> • The Devon Safeguarding Adults Board Constitution which is included in the pack will be discussed at the next Executive Group meeting. • Update from Healthwatch is included in the pack. They are engaging with 16 groups and have invited AB to attend a session. • Development Day on 3 November 2017 	
<p>10. Future Meetings</p> <p>Thursday 18 January 2018</p> <p>Meetings are 10:00 to 13:00 and are held at Windsor House</p>	

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